



IOM International Organization for Migration  
OIM Organisation Internationale pour les Migrations  
OIM Organización Internacional para las Migraciones

*Kabul, Afghanistan*

## INVITATION TO SUBMIT EXPRESSION OF INTEREST

**Date: 17 May 2018**

**Ref: AF18-0688**

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of Resource Management, IOM now invites Expression of Interest (EOI) from Service Providers for Personnel Services. On monthly basis, IOM engages the services of approximately 350 personnel both national and international to assist in delivering its operations and activities.

Interested Service Providers must provide information indicating that they are qualified to perform personnel services. The provided information must be sufficient for IOM to evaluate the Service Provider's capability and eligibility to participate the bidding and eventually undertake the assignment. Expressions of interest should contain the following information:

- Core business and years of operations in Afghanistan (at least 5 years)
- Qualification in the field of assignment – Personnel Service Provider
  - o List of clients with corresponding contract value for the last 3 years (2015-2017)
  - o Minimum of USD 6,000,000 total contracts in 3 years (2015-2017)
- Valid Government License

The Expression of Interest shall be submitted by email to [iomkabulprocurement@iom.int](mailto:iomkabulprocurement@iom.int) no later than 24 May 2018 at 17:00.

Service Providers that meet the minimum requirements above shall receive the complete bidding documents and be invited to submit technical and financial proposals.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression at any time, without thereby incurring any liability to the affected Companies/Service Providers.

Very truly yours,  
BEAC Chairperson

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.