



IOM International Organization for Migration  
OIM Organisation Internationale pour les Migrations  
OIM Organización Internacional para las Migraciones

## Request for Expression of Interest (CONSULTING SERVICES)

Ref No. IOM/HAP AF16-1037

### **Afghanistan**

**Project: Developing Training Materials for National Disaster Management Information System (NDMIS) – ANDMA – IOM HAP Program**  
**Consulting Services: Developing Training Materials**

As Afghanistan enters the “Decade of Transformation”, IOM envisions a long-term transfer of responsibility of coordination of assistance for natural disaster-affected populations from the humanitarian community to GIRA. IOM is strongly committed to the Disaster Risk Reduction (DRR) Agenda as laid out in the Sendai Framework (2015-2030) and the implementation of activities contributing to reducing the impact of natural disasters on vulnerable communities.

Under Humanitarian Assistance Program, IOM is implementing project to strengthening the National Disaster Management Information System (NDMIS). In this project Afghanistan National Disaster Management Authority will have a fully functional NDMIS at central level adapted to 10 provinces; this includes the Emergency Operation Center (EOC). ANDMA staff from 10 provinces will be fully equipped with the necessary knowledge and skills on disaster reporting workflows (including data entry related to incident reports, disaster-affected populations, and service provision as well as monitoring) in order to feed information into the central EOC-run database.

The International Organization for Migration is looking for qualified consultancy company to develop training materials to support the capacity building for Afghanistan National Disaster Management Authority staff under below Terms of Reference.

IOM now invites eligible Consulting Firms to indicate their interest in providing the services. Interested Consulting Firms must provide information indicating that they are qualified to perform the services (e.g. brochures, description of similar assignments, experience in conducting similar projects, availability of appropriate skills among staff, etc.). The provided information must be sufficient for IOM to evaluate the Consulting Firm’s capability and eligibility to undertake the assignment. Expressions of interest should contain the following information:

- Core business and years in of operation
- Qualification in the field of assignment
- Technical and managerial structure of the organization
- General qualifications and number of key staff

The Consulting Firms who intent to express their interest shall be locally registered in line to the local regulations and they may associate with other Firms to enhance their qualifications. Copy of Consulting Firm license shall be submitted to email address below, when asking for EoI - long version.

A Consultant Organization will be selected in accordance with the procedures set out in the IOM Procurement Manual IN/168 rev (1).

This is a short version of the EoI intended for advertisement only. Interested consulting firms may obtain a copy of the full version of the EOI sending e-mail to bellow provided address.

EoI with required information specified in the full version must be delivered by hand before 16:00 hours on 22 December 2016, or Seven (7) calendar days after this advertisement.

IOM Afghanistan

Attn: Procurement Department (Ref. No. IOM/HAP AF16-01037)

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