



Reference no. : Long Term Agreement (LTA)

Date : 18th December-2019

Request for Quotation (RFQ)

Company Name:

Company address:

Phone / Fax:

Company contacts:

Subject: Signing of Long-Term Agreement (LTA) for distribution of seasonal clothes to undocumented Afghan Returnees – Nimroz ZTC Camp Zaranj City.

Dear Sir / Madam,

International Organization for Migration (IOM) Project Office in Nimroz would like to sign long term agreement in accordance to the following details:

No	Type of clothes	Unit	Unit Price (AFN)	Remark
1	Male clothes for adult over age of 18 to 60 years old without yellow, white, red and green colors. As per sample. لباس مردانه بین سنین 18 الی 60 تکه با کیفیت عالی بدون رنگ زرد، سفید، سبز و سرخ نظر به سمپل	1 Set		
2	Male clothes for male minors age between 9 years to 18 years old without yellow, white, red and green colors. As per sample لباس مردانه (نوجوان) بین سنین 9 الی 18 تکه با کیفیت عالی بدون رنگ زرد، سفید، سبز و سرخ نظر به سمپل	1 Set		
3	Male clothes different sizes for male children under age of 9 (1 year to 9 years) old without yellow, white, red and green colors. As per sample. لباس اطفال پسر با سایز های متفاوت بین سنین 1 الی 9 تکه با کیفیت عالی بدون رنگ زرد، سفید، سبز و سرخ نظر به سمپل	1 Set		
4	Male shoes different sizes starting ages of 18 to over 60 years old - As per sample. بوت ، مردانه با سایز های متفاوت از سنین 18 الی 60 سال و با کیفیت عالی - نظر به سمپل	1 Set		
5	Male shoes different sizes starting ages of 9 to over 18 years old - As per sample. بوت ، مردانه با سایز های متفاوت از سنین 9 الی 18 سال و با کیفیت عالی - نظر به سمپل	1 Set		
6	Male shoes different sizes starting ages of 1 to over 9 years old - As per sample. بوت ، مردانه با سایز های متفاوت از سنین 1 الی 9 سال و با کیفیت عالی - نظر به سمپل	1 Set		
7	Male socks different size– for ages of 1 to over 60 years old جوراب مردانه با کیفیت خوب و با سایز متفاوت برای سنین 1 الی 60 سال نظر به سمپل	1 Set		



8	High quality women clothes for adult over age of 18 As per sample لباس زنانه مخل کشی اول برای سنین بالاتر از سن 18 سال ، از تکه با کیفیت عالی - نظر به سمپل	1 Set	
9	High quality clothes different sizes for female minors age between 9 years to 18 years – As per sample لباس زنانه مخمل کشی اول با سایز های متفاوت برای سنین بین 9 الی 18 سال ، از تکه مخمل هندی با کیفیت عالی - نظر به سمپل	1 Set	
10	High quality female clothes different sizes for female children under age of 9 years old – As per sample لباس زنانه مخمل کشی اول با سایز های متفاوت برای دختران زیر سنین 9 سال ، از تکه مخمل با کیفیت عالی نظر به سمپل	1 Set	
11	Female shoes different size starting ages of 18 to over 60 years old – as per sample کفش زنانه با سایزهای مختلف از سنین 18 الی بالاتر از 60 سال، با کیفیت عالی- نظر به سمپل		
12	Female shoes different size starting ages of 9 to over 18 years old – as per sample کفش زنانه با سایزهای مختلف از سنین 9 الی بالاتر از 18 سال، با کیفیت عالی- نظر به سمپل		
13	Female shoes different size starting ages of 1 to over 9 years old – as per sample کفش زنانه با سایزهای مختلف از سنین 1 الی بالاتر از 9 سال، با کیفیت عالی- نظر به سمپل	1 Set	
14	Female socks different size starting ages of 1 to over 60 years old – As per sample جوراب با سایزهای مختلف از سنین 1 الی بالاتر از 60 سال، با کیفیت عالی نظر به سمپل	1 Set	
15	Veils (Chador) for adult over age of 18 – As per sample چادر نماز دوخته با تکه با کیفیت عالی برای سنین بالاتر از 18 سال، برای خانم ها - نظر به سمپل	1 Set	
16	Local winter coat hat wool type, winter glove and scarf for male over age of 18 (18 years old to 60 years old) As per sample وطنی جمپر زمستانی مردانه همراه کلاه پشمی و دست کش و شال گردن برای سنین 18 الی 60 سال، ساخت افغانستان با کیفیت عالی نظر به سمپل	1 Set	
17	Local winter coat hat wool type, winter glove and scarf for male underage of 18 (9-year-old to 18 years old) - As per sample وطنی جمپر زمستانی مردانه همراه کلاه پشمی و دست کش و شال گردن برای سنین 9 الی 17 سال، ساخت افغانستان با کیفیت عالی نظر به سمپل	1 Set	
18	Local winter coat, hat wool, winter glove type and scarf for male underage of 9 (1-year-old to 9 years old) – As per sample جمپر زمستانی ساخت وطن مردانه همراه کلاه پشمی، دست کش و شال گردن و برای سنین 1 الی 9 سال، ساخت افغانستان با کیفیت عالی نظر به سمپل	1 Set	
19	Local female sweater for adult over age of 18 (18 years old to 60 years old) - As per sample	1 Set	



	جاکت زمستانی ساخت وطن زنانه برای سنین 18 الی 60 سال، ساخت افغانستان با کیفیت عالی نظر به سمپل		
20	Local Female sweater for female underage of 18 (9 years old to 18 years old) – As per sample جاکت زمستانی ساخت وطن دخترانه یا زنانه برای سنین 9 الی 18 سال، ساخت افغانستان با کیفیت عالی- نظر به سمپل	1 Set	
21	Local female sweater for female underage of 9 (1year old to 9 years old) – As per sample جاکت زمستانی ساخت وطن زنانه برای سنین 1 الی 9 سال، ساخت افغانستان با کیفیت عالی - نظر به سمپل	1 Set	
22	Hygiene Kit (tooth brush, toothpaste, hand soap, shampoo) with high quality) - As per sample لوازم بهداشتی (برس دندان ، خمیر دندان، صابون دستشویی، شامپو) با کیفیت عالی - نظر به سمپل	1 Kit	
23	Dignity Kit for adult female (Soap 110 gr, sanitary pad 'each set consists of 10 cotton pcs' and 1 under wear) – As per sample سیت بهداشتی برای زنان بالاتر از 18 سال (صابون 110 گرام، 1 نیکر، نوار بهداشتی که هر ست آن شامل 10 تخته پنبه ای است) با کیفیت عالی نظر به سمپل	1 Kit	

Note: Maximum celling quantity per month will be 3,000 Persons; the clothes should be excluding red colors, yellow colors, white color and green. The vendor should have all 23 items available for distributions.

All the quoted items must be in accordance to the specification and sample which will be showed to interested bidders during the pre-bid meeting.

The following conditions should be considered during the distribution of clothes:

1. The company should nominate male and female focal points in Zaranj Transit Center (ZTC) during the distribution;
2. The nominated focal points should be present in Zaranj Transit Centre (ZTC) during the distribution;
3. The distribution of clothes may take place during the day or night; therefore, the presence of the company focal points is must and;
4. The company cannot change the type of the requested items listed above after the agreement.
5. IOM representatives will check the quantity and quality of the items during the distribution and after their confirmation the company can distribute the requested items.
6. IOM's quality control committee will have surprise visits from the Zaranj Transit Center (ZTC) to check the quality and quantity of seasonal clothes;
7. In case of misunderstanding/ambiguity or any other type of issue between the company's focal point and IOM's representative, the quality control committee will take over the responsibility and find proper and well-informed solution;
8. Company's focal points do not have the right to argue with IOM's representatives during and after the distribution.
9. IOM will never accept low quality items, in case the company tries to distribute low quality items that do not meet IOM's preidentified requirements, inevitably the items will be rejected by IOM representatives.
10. The distribution of seasonal clothes and other items will take place after getting IOM's representatives confirmation/approval.
11. The company must assign female staff to distribute female clothes to undocumented female returnees.



Required documents to be provided by company along with quotation:

- a. Valid business license of company or store
- b. During the evaluation of submitted quotes, IOM will ask the shortlisted Companies to submit bank details by the name of their Company.
- c. All pages of this RFQ should be signed/stamped by Company.
- d. Attach copy of previous agreements your company or store had with any other organization for the same services (if any).
- e. **IOM reserves the right to award contract to one or more vendors and split Goods/Services between multiple vendors in any combination as it may deem necessary and appropriate at its own discretion and in the best interest of IOM.**

Delivery time

IOM will sign Long Term Agreement (LTA) with vendor and as per release order and PO they will provide us the items on daily bases and the delivery should be done by male and female respectively.

Transportation facilities to be provided to Zaranj Transit Center

Prices

All prices should be in AFN inclusive all charges and taxes.

Payment

Payment should be done in AFN by Wire at the end of each month.

Validity of submitted quotation

The quotations will be valid within long term agreement end date (One year – January to December 2020)

Selection of the best quotation

Selection of the best quotation should be done base on lowest price quotation, which comply with minimum required specification and terms and conditions under this RFQ.

Contract/Purchase Order

For the selected best quotation, contractual obligations between IOM and selected vendor will be long term agreement.

Pre-bid Meeting:

A pre-bidding meeting will be held in the IOM Zaranj Project Office on **22nd December-2019 at 09:00 AM**, where all details of the RFQ will be discussed and samples to be shown to interested bidders. Attendance to the pre-bid meeting is mandatory.

Submission of the quotation

Quotation must be submitted in a sealed envelope on or before **24thDecember-2019 3:00 PM** to the following address:

IOM Project Office, Barakat Square near to Hotaki High school, Zaranj City, Nimroz, Afghansitan

The submitted quotation should include information as per requirements given in this RFQ document. Should you need any additional information, please send us your queries in writing at

iomkabulprocurement@iom.int

Regards,