



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

IOM Afghanistan-Kabul

INVITATION TO SUBMIT EXPRESSION OF INTEREST
(For Short listing of Companies/ Service Providers)

May 29, 2022

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of the Stabilization, Reintegration and Resilience (SRR) project, IOM now invites Expression of Interest (EOI) from Companies/Service Providers for the design, drilling and construction of boreholes.

The Expression of Interest shall contain information on the following a.) track record and experience of the firm in similar assignment including list of major clients served, b.) details of relevant machinery and equipment, with supporting documents and photos, c.) qualification and experience of relevant professionals and technical personnel currently maintained, d.) information on the firm's design & construction methodology, and e.) other relevant information.

The Expression of Interest shall be submitted in original and duplicate copy and should be received either by hand or through mail by IOM with office address at : **IOM Kabul Country Office House # 28, Street # 3, Ansari Square, Shahr-e-Naw, (Opposite to German Clinic) Kabul, Afghanistan** no later than *June 15, 2022 16:00pm*.

On the basis of the above information, IOM shall draw up the shortlist of Companies/Service Providers Only short-listed Companies/Service Providers will be invited to submit technical and financial proposals.

Interested Contractor may obtain further information from IOM at the above office address or email: jboase@iom.int on June 5- 10 from 8:30AM to 5:00PM.

IOM reserves the right to accept or reject any Expression of Interest, and to annul the selection process and reject all Expression at any time, without thereby incurring any liability to the affected Companies/Service Providers.

Very truly yours,

[IOM Kabul Procurement unit](#)

IOM is encouraging companies to use recycled materials or materials coming from sustainable resources or produced using a technology that has lower ecological footprints.



IOM International Organization for Migration
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Request for Expression of Interest

The International Organization for Migration (IOM) is an intergovernmental humanitarian organization established in 1951 and is committed to the principle that humane and orderly migration benefits both migrants and society.

In the framework of the Stabilization, Reintegration and Resilience (SRR) project, IOM now invites Expression of Interest from Companies/Service Providers for the design, drilling and construction of boreholes.

This document contains instructions on the preparation and submission of the Application including Annex A: Bidder's Information.

1. The Application must be submitted either by hand or through mail in sealed envelope to IOM with office address at **IOM Kabul Country Office House # 28, Street # 3, Ansari Square, Shahr-e-Naw, (Opposite to German Clinic) Kabul, Afghanistan** no later than *June 15, 2022, at 16:00pm*. Late Application will no longer be considered.
2. A detailed description must be provided on how the requirements specified in this document match the capability, experience, knowledge and expertise of the Company/Service Provider.
3. The Application must be submitted on one original and one copy and envelope must be marked "Original" and "Copy" as appropriate. If there are any discrepancies between the original and the copy the original governs. Both envelopes shall be placed in an outer envelope and sealed. The outer envelope shall be labeled with the submission address, reference number and title of the Project and name of the Company/Service Provider.
4. The Application must be submitted in the English language and in the format prescribed by IOM. All required information must be provided, responding clearly and concisely to all the points set out. Any application which does not fully and comprehensively address this Request for Expression of Interest may be rejected.
5. The Application document should comprise of the following:
 - a. Cover Letter;
 - b. A copy of this Request for Expression of Interest duly signed on all pages by the Company/Service Provider's Authorized Representative; and
 - c. Duly Accomplished Annex A with All requested information. Applicants are strongly encouraged to submit their information using the tables and forms provided in Annex A.
6. Companies/Service Providers requiring any clarifications on the content of this document may notify the IOM in writing at the following address: **IOM Kabul Country Office House # 28, Street # 3, Ansari Square, Shahr-e-Naw, (Opposite to German**

Clinic) Kabul, Afghanistan iomkabulprocurement@iom.int j. IOM will respond to any request for clarification received on or before **June 10, 2022.**

7. Applications shall be evaluated in accordance with the following criteria:

- a. Clarity of submission:
 - i. Use of tables and forms provided in Annex A, table of contents, use of dividers to separate sections, etc. **(5point)**
- b. Track Record and Experience
 - i. Track record of projects proving experience in borehole drilling and construction in Afghanistan, including borehole designs, boring logs, and filter pack design and/or tests of **five (5) completed projects** within the last **three (3) years (20 points)**
 - ii. Client References **(10 points)**
- c. Capacity:
 - i. Details of relevant machinery and equipment (including drill bit size and depth capacity), with supporting documents and photos **(20 points)**
- d. Technical Expertise **(35 points)**
 - i. Qualifications, licenses, and experience of relevant staff (especially technical staff)
 - ii. Hydrological analysis and borehole design capacity, including detailed description of the design process/steps (including hydrogeological analysis and data gathering)
 - iii. Detailed description of the drilling processes with specific reference to the Afghan context (and associated equipment)
 - iv. Detailed description of likely project risks and mitigation measures
- e. Financial Strength **(10 points)**
 - i. Financial reports for the last five years: balance sheets, profit and loss statements, auditors' reports

Only eligible and qualified Companies based on above shall be invited to participate in the bidding/tender process.

8. Applications may be modified or withdrawn in writing, prior to the closing time specified in this Request for EoI. Applications shall not be modified or withdrawn after the deadline.
9. The Company/Service Provider shall bear all costs associated with the preparation and submission of the Application and IOM will not in any case be responsible and liable for the costs incurred.
10. All information given in writing to or verbally shared with the Company/Service Provider in connection with this Request for EoI is to be treated as strictly confidential. The Company/Service Provider shall not share or invoke such information to any third party without the prior written approval of IOM. This obligation shall continue after the procurement process has been completed whether or not the Company/Service Provider is successful.

11. IOM reserves the right to accept or reject any Application, and to cancel the procurement process and reject all Applications, at any time without thereby incurring any liability to the affected Companies/Service Providers or any obligation to inform the affected Companies/Service Providers of the ground for IOM's action.

ANNEX A: BIDDERS INFORMATION

SECTION 1: GENERAL INFORMATION

Name of the Company	
Address	
Phone Number	
Fax Number	
Email Address	
Address of other offices, if any	
Name and Designation of the Contact Person	
Legal Status (<i>Provide certified copies of Registration</i>)	
Registration number	
Place of Registration	
Principal place of business	
VAT Registration number	

Provide certified copies

2. Borehole design and analysis

Please describe the step-by-step process for designing (and specifying) a borehole in Afghanistan, including hydrogeological data gathering and analysis. **1 page max.**

3. Borehole drilling and construction process

Please describe the step-by-step process for drilling and constructing a borehole in Afghanistan, including well development, well construction and any tests required. **3 pages max.** Company SOPs can be attached as an Annex.

4. Project risks and mitigation measures

Please describe the likely projects risks associated with designing, drilling, and constructing a borehole in Afghanistan. Please describe how these risks can be mitigated. Please include examples from your firm's experience. **2 pages max.**

SECTION 5: ADEQUACY OF WORKING CAPITAL

- Source of credit line
- Amount
- Remarks (*Provide documentary evidence*)

Please provide proof of financial competency and audited financial statements for the last five financial years.

SECTION 6: ANY OTHER INFORMATION

In addition to the required information, Companies may provide brochures and other related documents (max 20 pages)

SECTION 7: SIGNATURE

I, the undersigned, warrant that the information provided in this form is correct and, in the event of changes, details will be provided as soon as possible:

Name/ Signature/ Date

Please include copies of completion certificates issued by former clients and / or performance appreciation / evaluation letters from former clients providing their contact details and approval to contact them.

NB. All required Government Licenses/Permit prevailing in the country where the procurement is conducted should be submitted