



International Organization for Migration (IOM)
The UN Migration Agency

Reference no. : 4200094107, 4200094143, 4200094152 & 4200094159
Date : 30-June-21

Request for Quotation (RFQ)

Company Name :
Company address :
Phone / Fax :
Company contact :
Subject : Procurement of Medicines for Health Services Provision for Mobile Health Teams in Four Provinces (Herat, Nimroz, Nangarhar & Kandahar)

Dear Sir / Madam,

The International Organization for Migration (IOM) office in Kabul is requesting for quotations for the supply and delivery of Medicines for Health Services Provision to Mobile Health Teams in Four Provinces (Herat, Nimroz, Nangarhar & Kandahar), in accordance to the following details and attached BoQ (Annex A):

Medicines and Medical Items for Herat, Nimroz, Kandahar and Nangarhar Province

#	Description of items	Unit	Quantity
1	Procurement of Medicines for MHTs in four provinces (Herat, Nimroz, Kandahar & Nangarhar) according to the attached BoQ (Annex A)	LS	4

Note: A pre-bidding meeting will be held through MS Team (the link will be shared by email to interested bidders) on **Sunday 11th Jul 2021 at 14:00hrs**, where all details with regards to the supply of and delivery of medicines will be discussed. Attendance at the pre-bid meeting is highly recommended.

If you are interested to participate in pre-bid meeting, please send us an email to iomkabulprocurement@iom.int for further receiving of the link.

General Information for Bidders:

- The supplier must be registered with the Ministry of Public Health of Afghanistan (National Medicine and Health Care Products Regulatory Authority (NMHRA) and have valid business license).
- The most successful bidder based on lowest price will be asked to provide samples of each items before signing of Purchase Order (PO).
- For medicines for other consumables which bearing the expiry date, expiry date should be **at least one-year from delivery date**.
- The supplier shall put the manufacturer name against each item the quote (only for



- medicines).
- The supplier shall take the responsibility for transportation of goods to the provincial capitals of HRT, NGR, KDR and NRZ. **The transportation must be organized in full compliance with the requirements for the transportation of medicines.**
 - The supplier should provide a representative present at the stock's arrival in each province. **The representative will verify the quantity, condition and expiration dates meets agreed standards.**
 - Each consignment shipped must be accompanied with a packing list of goods name, quantity and expiration date.

Documents should be submitted along with Quotation:

- Signed/Stamped RFQ
- Valid Business License from Ministry of Industry and Commerce and from Ministry of Public Health of Afghanistan (National Medicine and Health Care Products Regulatory Authority <NMHRA>)
- Signed/Stamped BoQ (Annex A)

Delivery time

Preferable delivery time with all the required items is maximum fifteen (15) Working days after signed purchase order for all items. In case you cannot comply with this, please indicate your timeframe for supply and delivery.

Delivery location

Please refer to the below final delivery location.

- Jalalabad city, Nangarhar, District # 2
- Herat: District # 8
- IOM Kandahar
- IOM Project Office, Zaranj City, Nimroz, Afghanistan

The exact address will be shared to the winning bidder.

Prices

All prices should be in AFN inclusive all charges.

Payment

Payment should be done in AFN by Wire Transfer after completion of successful delivery and acceptance by IOM authorized person.

Validity of submitted quotation

Submitted quotation should be valid for at least sixty (60) calendar days.

Selection of the best quotation

Selection of the best quotation should be done based on lowest price quotation, which comply with minimum required specification and terms and conditions under this RFQ.



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Contract/Purchase Order

For the selected best quotation, contractual obligations between IOM and selected vendor will be set up by means of Purchase Order using IOM's standard terms and conditions.

Submission of the quotation

It is mandatory to submit quotes both by courier (hand delivery) and by email.

Quotation submitted by courier must be in a sealed envelope shall be addressed to:

IOM Kabul Main Office
House # 28, Street # 3, Ansari Square,
Shahr-e-Naw, Kabul, Afghanistan

And

EMAIL to the following email address only: iomkbltender@iom.int
(no other email account should be copied).

Please ALWAYS include the **Reference Number** and **Subject Title** in the Subject line of the email; otherwise, your bid may not be processed correctly. All bid documentation must be duly signed, stamped and attached directly to the email.

Electronic submitted quotes must be in PDF format.

Quotation shall be submitted by courier (hand delivery) and email **on or before 18 July 2021, 04:00 PM.** Late Quotations will not be accepted.

The submitted quotation should include information as per requirements given in this RFQ document and its BOQ (Annex A).

Should you need any additional information, please send us your queries in writing at iomkabulprocurement@iom.int

Regards,

Procurement Unit